



Roanoke Recreation Center
501 Roanoke Rd
Roanoke, TX 76262
817.837.9930

RECREATION CENTER RESERVATION / ALLOCATION REQUEST FORM

Applicant Name: _____ Organization Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone (H): _____ (W): _____

Team Name: _____ Coach Name: _____ Age Group: _____

Event: _____ Number of People Attending: _____

ROOM REQUESTING	DATE REQUESTING	TIME REQUESTING	FEE (if applicable)
TOTAL FEES (if applicable)			\$

<u>List of Amenities:</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Deposit</u>
*Gymnasium one court	\$50/hr	\$100/hr	n/a
both courts	\$100/hr	\$150/hr	n/a
*Classroom 1/2 room	\$25/hr	\$30/hr	\$250
full room	\$50/hr	\$60/hr	\$250
**Entire Building up to 200 participants w/ 3 hr. minimum	\$500/hr	\$750/hr	\$1000

**Set-up and cleanup time must be included in the rental time.*

*** must be reviewed by the Recreation Center Supervisor before approval and a special permit must be obtained.*

Indemnification:

APPLICANT assumes all liability and responsibility for and agrees to fully indemnify, hold harmless and defend the City of Roanoke, and its officers, agents, servants, and employees from and against all claims, damages, losses, and expenses, including but not limited to attorney's fees, for injury to or death of a person or damage to property, arising out of or in connection with, directly or indirectly, the performance, attempted performance or nonperformance of the services referenced herein or in any way resulting from or arising out of the management, supervision, and operation of the program and activities of the APPLICANT.

Signature of Applicant: _____ Date: _____

Staff Approval: _____ Date: _____

Check/CC #: _____ Amount: \$ _____